

News in Review

Periodic Mailing from the
South Carolina State Historic Preservation Office (SC SHPO)
Review and Compliance Program
January 2019

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1. New Survey Manual, Statewide Survey of Historic Properties

Our new Survey Manual for the Statewide Survey of Historic Properties program is [now available directly here](#) or via our [Survey program webpage](#).

Items of note in the new Survey Manual:

- New hyperlink type functionality, from the Table of Contents to throughout the Manual's sections and its appendices, to ease navigation and readability using Adobe's navigation tools.
- The Introduction section has been reorganized and updated to reflect the current status of survey in South Carolina.
- The Survey Guidelines and Methodology section has been revised to reflect how survey is conducted in South Carolina. The general guidelines for planning surveys and for review and compliance surveys are largely unchanged. The guidelines for evaluating integrity reflects a shift away from discussing integrity as a threshold for survey documentation to one based on evaluating a property's integrity in terms of National Register eligibility. New language for historic district survey methodology reflects the SHPO's new survey form's ability to record districts and a missing need from our former Manual that lacked discussion of recording districts.
- The What to Survey section is mostly new, reflecting how survey is conducted in South Carolina in terms of what properties to record, age criteria, and property access, as well as a need to address revisits to previously recorded properties and questions regarding recording resources on a SHPO survey form vs. a SCIAA archaeological site form.
 - The section links to a new Appendix F which reflects new and revised resource types guidance. The cemeteries guidance in Appendix F reflects a recommendation to record these resources on both a SHPO and a SCIAA form, as well as offering instruction for

additional description to enter. The revised post WWII residences and neighborhoods guidance reflects current survey methodologies for recording these resources.

- The Completing Surveys for Submission to SHPO section again reflects how surveys are being done in South Carolina, particularly with the options available in the new electronic survey form. The electronic submission requirements are the same as released in November 2017, with the exception that we have removed the requirement for submitting a redacted copy of final survey reports for combined surveys that investigated both archaeological and architectural resources.
 - The Instructions section has been revised to reflect changes to the survey form's form field options. The instructions for completing the Historic Name and Common Name fields have changed, the remaining instructions are largely the same. The Description/Significant Features instructions have been expanded to include the all-encompassing usefulness of this field to describe a resource based on its type. The guidelines for photographs, maps, and reports have been updated as well, in addition to new guidelines for representative surveys.

Please direct any questions regarding the new Manual to Brad Sauls at 803-896-6172; bsauls@scdah.sc.gov or to John Sylvest at 803-896-6129; jsylvest@scdah.sc.gov.

2. Revised Electronic Submission Requirements for Planning Surveys and Review & Compliance Surveys

The Electronic Submission Requirements that were released in November 2017 have been revised and incorporated into the new Survey Manual. The revised document reflects the above noted change that we will no longer require submittal of a redacted copy of final survey reports for combined surveys that investigated both archaeological and architectural resources. The revised document is [available directly here](#) or via our [Survey program webpage](#).

3. New Survey Form, Survey Database, and GIS requirements--Reminders

Our former "Intensive Survey Form" and "Reconnaissance Survey Form" have been discontinued. Our new fillable PDF individual Survey Form is the only survey form that is to be completed and submitted to our office, in addition to the similar survey form that is to be generated by our Survey Database. We recommend using the fillable PDF version of our new individual Survey Form when 25 or fewer properties are recorded by a survey.

Our blank Master Survey Database has also been revised as of November 2017. Please email Brad Sauls at bsauls@scdah.sc.gov to obtain a copy. Prior versions of our database have been discontinued and should no longer be used or submitted.

As a reminder, the SC SHPO needs GIS shapefiles for all survey areas and/or surveyed above-ground historic or architectural properties to be submitted to our office along with the final copies of the survey deliverables (forms, photographs, report), to facilitate inclusion into SC ArchSite. Please see our [GIS Data Submission Requirements policy](#) for more information. Questions about GIS shapefiles should be directed to Keely Lewis at 803-896-6181, klewis@scdah.sc.gov.

4. New Project Review Forms--Reminders

The SHPO has updated our [Section 106 Project Review Form](#) (PDF), [DHEC-OCRM Project Review Form](#) (PDF), and [Historic Building Supplement](#) (PDF). Please use these new forms when submitting projects for review. All prior versions of these forms are discontinued and should no longer be used or submitted.

The new forms are available on our [Review & Compliance main webpage](#), the [Section 106](#) or [DHEC-OCRM](#) process webpages, and [Forms webpage](#). Separate instructions documents are now available for the DHEC-OCRM Project Review Form and the Historic Building Supplement.

5. Archaeological Society of South Carolina Annual Conference, Call for Papers

The ASSC's 45th Annual Conference on South Carolina Archaeology will be held on Saturday, February 16th, 2019 in Columbia. The theme for this year's conference is "Heritage at Risk: Coastal Erosion of Archaeological Sites in South Carolina." See the [Call for Papers and their website for more info](#).

6. Subscription Information

- You are receiving this e-mail message because of past contact with the Review and Compliance Program at the South Carolina State Historic Preservation Office (SC SHPO).
- If you feel you have received this message in error or **wish to unsubscribe** from this mailing list, please e-mail Elizabeth Johnson at ejohnson@scdah.sc.gov.
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